



Communities4Change Wales:

Evaluation report: Supplementary Annexes



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Authors:

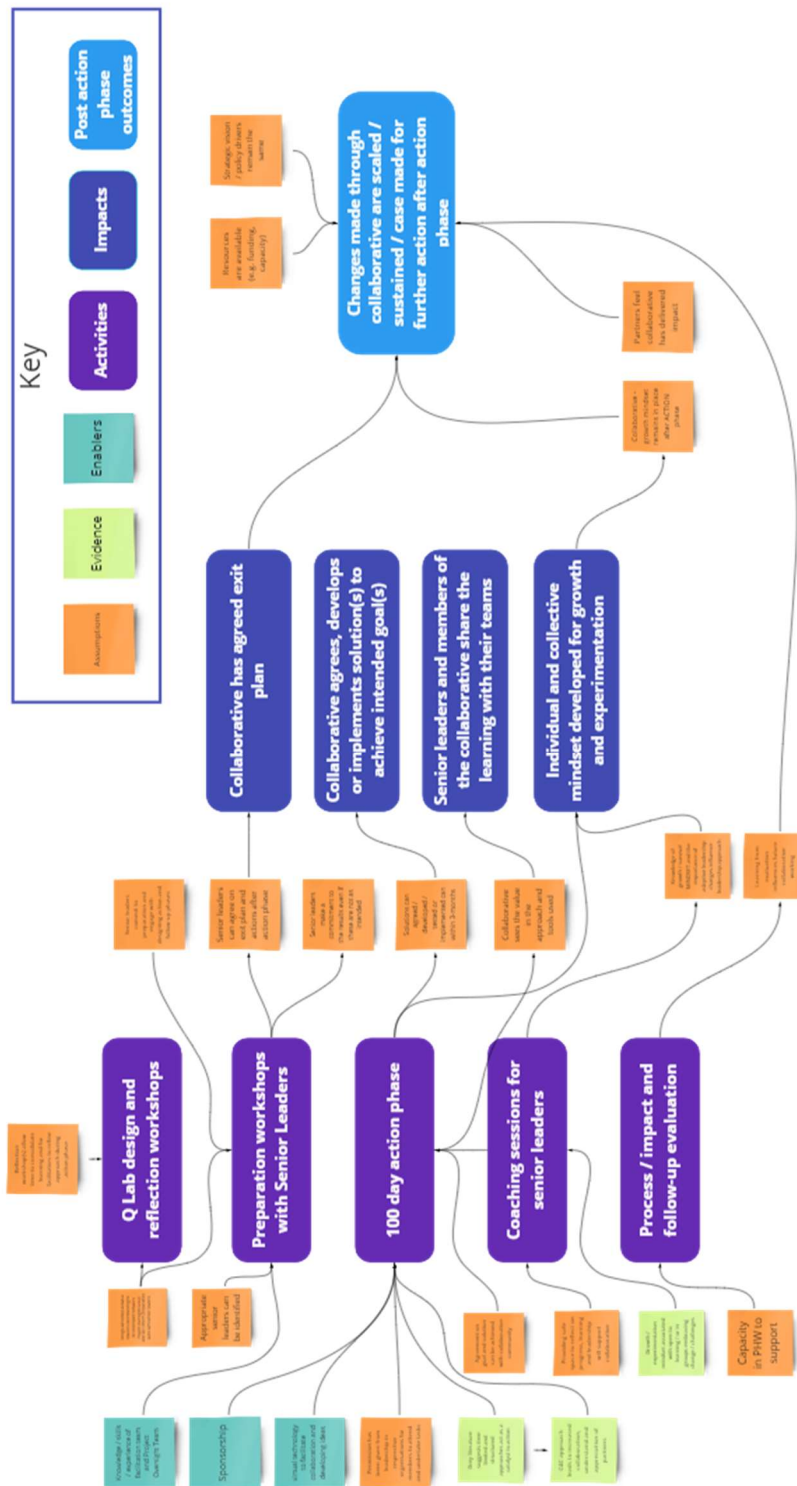
Troy Wey (TW), Cathrine Winding (CW), Christian Heathcote-Elliott (CHE) and Dr Ciarán Humphreys (CH), Wider Determinants of Health Unit, Public Health Wales.

Lucia Homolova (LH), Research & Evaluation Division, Knowledge Directorate, Public Health Wales.

Contents

Annex One: Theory of change	4
Annex Two: Participant Information Sheet	5
Annex Three: Consent Form	11
Annex Four: Recruitment e-mail T1	13
Annex Five: Interview schedules	15
T2: Senior leaders	24
T2: Wider collaborative.....	26
T2: Project Oversight Group.....	28
T3: Senior leaders	30
Annex Six: Initial coding framework.....	34

Annex One: Theory of change



Annex Two: Participant Information Sheet



10th January 2022

Participant Information sheet

Process and Impact Evaluation of Communities4Change Wales Cwm Taf Morgannwg Healthy Housing Partnership Collaborative

Communities4Change Wales is an evidence informed approach to change developed by Public Health Wales which brings together individuals from different organisations with a common goal to accelerate action to improve health and health equity. We are testing if the approach works with Cwm Taf Morgannwg Healthy Housing Partnership (CTMHHP) as a method to assist in developing a mechanism to share information between health and housing partners. The findings from this process and impact evaluation will be used to refine the Communities4Change Wales blueprint and make recommendations for using the approach with future multi-agency change initiatives.

Before you decide whether you would like to take part, it is important that you understand why this is being done and what it involves for you. **Please take time to read the following information and decide if you want to take part or not.**

1. Why is this evaluation being done?

This evaluation will involve undertaking semi-structured qualitative interviews to gather insights on how the Communities4Change approach has been implemented and the degree to which it has enabled CTMHHP to deliver on their goal of developing a mechanism to share information on health and housing.

2. Why have you asked me to take part?

You have been invited to take part because you have been identified as someone who is involved with the project or as a professional from CTMHHP whose views on the approach and its achievements are of value to the future progress of Communities4Change Wales.

3. Am I eligible to take part?

You are eligible to take part if you are aged 18 and above, and if you are a Collaborative Senior Leader, Collaborative member or a member of the Project Oversight Group.

4. What is involved?

You will be invited via Microsoft Teams to take part in two remote semi-structured interviews with a Public Health Research Officer. The first interview will take place over the next two weeks and the second interview after the 100-day action phase.

1. You will be asked to sign a form stating your consent to participate.
2. The interview will take place via Microsoft Teams and last approximately 30-40 minutes. The interview will be recorded and transcribed by Microsoft Teams. The interview will be recorded to ensure we capture all your points accurately.
3. If you do not consent to the interview being recorded, the interview will go ahead and the Public Health Research Officer will take written notes.
4. Taking part in the evaluation is voluntary, you can leave the evaluation at any time.
5. You do not have to answer questions that you do not wish to and can stop the interview at any time.

6. What questions are asked?

The interviewer will ask you a series of questions regarding the following topics:

1. How the approach has been delivered
2. What has worked well and less well

3. What outputs and impacts have been achieved by CTMHHP

4. What are the possible benefits of taking part?

By taking part in the evaluation, you will help improve our understanding of whether the Communities4change approach works and whether it has helped CTMHHP to achieve its goal of developing a mechanism to share information on health and housing. The information from the evaluation will be used to refine and improve the approach.

5. What are the possible risks of taking part?

No risks are envisaged with taking part in this evaluation. The interview is not expected to touch on subjects/topics that can be sensitive. However, if for any reason you do experience some upsetting effects as a consequence of sensitive questions relating to the project during the interview, please inform the Public Health Research Officer who will signpost you to the relevant support services. Please remember that you are free to withdraw from the evaluation at any time and can skip any questions that you do not want to answer, and your answers will be kept confidential.

6. Do I have to take part?

No. It is up to you to decide whether or not to take part. Taking part in the interviews is entirely voluntary. You are free to stop at any time, and you do not have to give a reason. A decision to stop will not affect your rights. If you wish to withdraw your responses after the interview, please feel free to contact us on the details provided at the end of this information sheet or on your invitation email.

7. How will you protect my information and what will happen to the results?

It is important to us that all of your information is safe. All information you provide will be stored securely for evaluation use, and in a way that it will not be possible to know which person it came from, in accordance with Data Protection Laws and in line with GDPR.

1. The responses you provide for the interview will be anonymised. The in-depth discussion will be recorded, but this will be anonymised at the point of transcription and the raw audio recording will be deleted.

All data for the evaluation will be stored on a password-protected computer.

2. No personal information will be collected or shared.
3. The audio-recorded data will be transcribed by the Microsoft Teams transcription service, which will not have access to any personal details of participants. The participants will be identified only by an ID number on the MS Teams transcript or analysis.
4. For analysis the data will be anonymised, and will be stored on a password-protected computer, with strict controls in place to limit who can see this (e.g. for analysis purposes), and the data will be deleted when it is no longer needed.
5. The data will be stored in such a way that it will not be possible to know which person the information came from, and securely in line with GDPR.
6. The report will be written in such a way that anonymises all participants. Participant identification will not be possible as a result.
7. Some direct quotes to illustrate key points may be used, but they will be not be linked to your personal details, and you will not be identifiable.
8. Once the report is completed, the anonymised data (e.g. anonymised transcriptions of interviews, consent forms) will be retained for 6 years, in line with GDPR.

Information that you give in the interviews will only be disclosed to the relevant services if a safeguarding issue is shared with the Public Health Research Officer. In this instance, the relevant information will need to be shared with the relevant services, in-line with the Services and Wellbeing (Wales) Act.

The findings will be presented in the form of a reports and presentations. It is expected that the findings will be available by November 2022. A summary of findings will be available on Public Health Network Cymru's website [here](#) and you will be sent a copy of the evaluation

9. Who is funding this evaluation?

Public Health Wales

10. What if I sign up and then change my mind?

1. Taking part is voluntary and you can withdraw at any time.
2. You will be able to ask for your interview data to be deleted at any stage up until the point where the interview has been anonymised and analysed, after which it will not be possible to know which data belongs to which participant.

3. Who has reviewed the evaluation protocol?

The evaluation protocol has been reviewed and approved by the Public Health Wales Research and Development Office.

4. What should I do if I have any questions?

If you would like to have more information on this evaluation, or if at any time you decide you no longer want to take part in the evaluation, please contact.

Wider Determinants of Health Unit

Public Health Wales NHS Trust

Number 2 Capital Quarter

Tyndall Street

Cardiff

CF10 4BZ

PHW.Determinants@wales.nhs.uk

If you have a concern about any aspect of this evaluation, you should speak to a member of the Wider Determinants of Health Unit Team who will do their best to answer your questions. If following discussion with the team you will have concerns, you can contact the Public Health Wales concerns team on:

Public Health Wales Concerns Team

Public Health Wales NHS Trust

Number 2 Capital Quarter

Tyndall Street

Cardiff

CF10 4BZ

02920 104294

publichealthwales.handlingconcerns@wales.nhs.uk

Thank you for taking the time to read this information sheet.

Annex Three: Consent Form

CONSENT FORM

Process and Impact Evaluation of Communities4Change Wales Cwm Taf Morgannwg Healthy Housing Partnership Collaborative

Name of Interviewer(s):

Please tick the box next to each item to confirm that you agree, and then sign at the bottom of the sheet.

1	I confirm that I have read the information sheet dated 10 January 2022 for the above evaluation. I have had the opportunity to consider the information, ask questions and have had these answered satisfactorily	<input type="checkbox"/>
2	I understand that my participation is voluntary and that I am free to withdraw at any time without giving any reason	<input type="checkbox"/>
3	I understand that the information collected about me will be stored securely in an anonymised fashion for at least six years.	<input type="checkbox"/>
4	1. I understand that I can ask for my data to be deleted at any stage up until the point where the data has been anonymised and processed, after which it will not be possible to know which data belongs to which participant.	<input type="checkbox"/>
5	I agree to my interview being recorded on MS Teams and the audio transcript downloaded after the interview is completed. The recording from MS Teams will be deleted from MS Teams once the transcript is downloaded.	<input type="checkbox"/>
6	I agree to my quotes being used in an anonymised fashion, in order to illustrate/summarise key points in the final report, and I understand that these will be anonymised. If the interview is not recorded, I agree to my quotes being paraphrased.	<input type="checkbox"/>
7	2. I agree to participate in the follow-up interviews outlined in the Participant Information Sheet.	<input type="checkbox"/>
8	3. I have been made aware that any disclosures of safeguarding issues will need to be shared in line with the Social Services and Well-being (Wales) Act.	<input type="checkbox"/>
9	4. I agree to take part in the above Communities4Change Wales evaluation	<input type="checkbox"/>

Participant	Date	Signature
Name of person taking consent	Date	Signature

Annex Four: Recruitment e-mail T1

Senior Leaders

Communities4Change Wales evaluation - invitation to participate

Dear X

As part of the Communities4Change Wales pilot, Public Health Wales is undertaking an evaluation to look at how the approach has been implemented with Cwm Taf Morgannwg Healthy Housing Partnership and what has been achieved by the collaborative at the end of the 100-day action phase.

We are inviting you to participate in the evaluation. This will involve taking part in three short interviews. The first interview will take place over the next two weeks, the second interview after the 100-day action phase and then a follow-up in six months to look at how the work has progressed. The interviews will take place remotely using Microsoft Teams and will be conducted by Public Health Research Officers in Public Health Wales who have not been involved with the project. Please see attached Participant Information Sheet for full details. The findings from the evaluation will help to refine the Communities4Change approach and inform future multi-agency collaboratives using this approach.

Your participation in the evaluation is voluntary but we would really appreciate your insights on the approach and the collaborative's achievements.

Please use the voting buttons to indicate if you are happy to participate in the evaluation. If you are happy to participate, please indicate your availability for the first interview in the table below.

First interview date	
January date	Times available
19 th	
20 th	
21 st	
24 th	
25 th	
26 th	
27 th	

28 th	
Language preference:	<input type="checkbox"/> Welsh <input type="checkbox"/> English

If you have any queries, please do not hesitate to contact me.

Regards

Public Health Research Officer

Annex Five: Interview schedules

T1: Senior Leaders

Communities4Change Wales – Cwm Taf Morgannwg Healthy Housing Partnership Collaborative Evaluation

Interview Schedule

Start of action phase (T1)	<input checked="" type="checkbox"/>	Senior leaders	<input checked="" type="checkbox"/>
Post action phase (T2)	<input type="checkbox"/>	Wider collaborative	<input type="checkbox"/>
Six-month follow-up phase (T3)	<input type="checkbox"/>	Project Oversight Group	<input type="checkbox"/>

Preamble – interview to read to participant

Thank you for agreeing to participate in the interview today which will last approximately 30-40 minutes. This interview will focus on your experience of the Communities4Change Wales approach and Cwm Taf Morgannwg Healthy Housing Partnership collaborative to date.

Before we start the interview, I need to check that you have had the opportunity to read through the participant information sheet.

Do you have any questions?

Completed consent form

Thank you for returning the consent form. Did you have any questions about the form?

Not completed consent form

Did you have an opportunity to look at the consent form? Before we start, I will just need to go through this with you.

Consent form ticked and signed (only relevant at T1)

1	Please could tell me what organisation you work for and what your role is in the Cwm Taf Morgannwg Healthy Housing Partnership Collaborative.
2	<p>What is your understanding of the Communities4Change Wales approach?</p> <p>Prompts: core components / principles / change lifecycle</p> <p>[show prompt A]</p>
3	<p>To what extent do you think the Communities4Change Wales approach will support the collaborative in achieving meaningful change?</p> <p>Prompts: Differences compared with other experiences of partnership working; any aspects of the approach to date that will help or hinder change; what would make change meaningful?</p> <p>Probe: Why do you say this?</p>
4	I would now like you to consider the preparation workshops .
4.1	<p>The Communities4Change Wales blueprint outlines that by the end of the scoping and planning stage senior leaders should have:</p> <ol style="list-style-type: none"> 1. An understanding of the Communities4Change Wales approach 2. Agreed the purpose of the collaborative and proposed goal 3. Considered what the next steps for the work would be after the 100-day action phase (exit strategy) 4. Agreed facilitation requirements 5. Discussed who needs to be part of the collaborative <p>To what extent do you feel the preparation workshops achieved this?</p> <p>Probe: Can you tell me a little bit more about your answer?</p>
4.2	How effective do you feel the workshops were in enabling the group to reach consensus on the goal for the 100-day action phase and the steps needed to achieve the goal?
4.3	<p>To what extent do you think the goal set is appropriate [show prompt B]? Why is that?</p> <p>Prompts – is it achievable, stretching, important, will it lead to improving health and equity]</p>

4.4	<p>On a scale of 1 to 10 how confident are you that the goal for the 100-day action phase will be achieved?</p> <p>Probe: What is the reason for your answer?</p>
5	<p>What do feel worked well and less well in the workshops?</p> <p>Probe: Is there anything that should have been done differently?</p>
6	<p>I would now like you to consider the launch workshop (which aimed to focus on building commitment and clarifying and agreeing goals) and the day-25 workshop.</p>
6.1	<p>To what extent do you feel all members have contributed to discussions?</p> <p>Probes:</p> <ol style="list-style-type: none"> 1. Do feel all members were given the opportunity to be heard? 2. Do you feel the collaborative is a safe space for members to share their views? 3. If a member's views contradicted with the majority view, to what degree was their view respected, discussed and acted on (if appropriate)? 4. Can you describe concrete examples to support this (no need to name colleagues)?
6.2	<p>To what degree do you feel the collaborative is working effectively?</p> <p>Probes:</p> <ol style="list-style-type: none"> 1. Do you feel the work of the collaborative is sufficiently purposeful and challenging? 2. Has the collaborative fostered new ideas and innovation? 3. Has working together facilitated and accelerated problem solving?
6.3	<p>What do you feel worked well and less well in the launch and day 25 workshops?</p> <p>Probe: Is there anything that should have been done differently?</p>
7	<p>On a scale of 1 to 10 how effective has the facilitation been during the Communities4Change Wales process so far?</p> <p>Probe: What is the reason for your answer?</p>
8	<p>How beneficial have you found the coaching sessions so far in helping you contribute effectively to the Cwm Taf Morgannwg Healthy Housing Partnership collaborative?</p>

	Probe: What is the reason for your answer? Prompt: reflecting on your leadership style, reflecting on working together, what needs to happen in collaborative
9	Do you have any other feedback you would like to share?

Thank you for participating in the interview.

We will contact you towards the end of March to arrange the next interview.

T1: Wider Collaborative

Communities4Change Wales – Cwm Taf Morgannwg Healthy Housing Partnership Collaborative Evaluation

Interview Schedule

Start of action phase(T1)	<input checked="" type="checkbox"/>	Senior leaders	<input type="checkbox"/>
Post action phase (T2)	<input type="checkbox"/>	Wider collaborative	<input checked="" type="checkbox"/>
Six-month follow-up phase (T3)	<input type="checkbox"/>	Project Oversight Group	<input type="checkbox"/>

Preamble – interview to read to participant

Thank you for agreeing to participate in the interview today which will last approximately 30-40 minutes. This interview will focus on your experience of the Communities4Change Wales approach and Cwm Taf Morgannwg Healthy Housing Partnership collaborative to date.

Before we start the interview, I need to check that you have had the opportunity to read through the participant information sheet.

Do you have any questions?

Completed consent form

Thank you for returning the consent form. Did you have any questions about the form?

Not completed consent form	
Did you have an opportunity to look at the consent form? Before we start, I will just need to go through this with you.	
Consent form ticked and signed (only relevant at T1)	<input type="checkbox"/>

1	Please could you tell me what organisation you work for and what your role is in the Cwm Taf Morgannwg Healthy Housing Partnership Collaborative.
1	What were you told about the work of the collaborative before you attended the launch workshop?
2	What is your understanding of the Communities4Change Wales approach? Prompts: core components / principles / change lifecycle [show prompt A]
3	To what extent do you think the Communities4Change Wales approach will support the collaborative in achieving meaningful change? Probe: Why do you say this? Prompts: Differences compared with other experiences of partnership working; any aspects of the approach to date that will help or hinder change; what would make change meaningful?
4	To what extent do you think the goal set is appropriate [show prompt B]? Why is that? Prompts – is it achievable, stretching, important, will it lead to improving health and equity What is the reason for your answer?
5	On a scale of 1 to 10 how confident are you that the goal for 100-day action phase will be achieved? Probe: What is the reason for your answer?
6	How effective do you feel the launch workshop was in enabling the group to reach consensus on the goal for the 100-day action phase and the steps needed to achieve the goal?

7	I would now like you to consider the launch and day 25 workshops .
7.1	To what extent do you feel you have contributed to discussions? Probes: 4. Do you feel the leaders and facilitators gave you the opportunity for your viewpoint to be heard? 5. Do you feel the collaborative is a safe space to share your views? 6. If you offered a view which contradicted with the majority view, to what degree did you feel your view was respected, discussed and acted on (if appropriate)? 7. Can you describe any concrete examples to support this (no need to name colleagues)?
7.2	To what degree do you feel the collaborative is working effectively? Probes: 8. Do you feel the work of the collaborative is sufficiently purposeful and challenging? 9. Has the collaborative fostered new ideas and innovation? 10. Has working together facilitated and accelerated problem solving?
7.3	What do feel worked well and less well in the workshops? Probe: Is there anything that could have been done differently?
7.4	On a scale of 1 to 10 how effective has the facilitation been during the Communities4Change Wales process so far? Probe: What is the reason for your answer??
8	Do you have any other feedback you would like to share?

Thank you for participating in the interview.

We will contact you towards the end of March to arrange the next interview.

T1: Project Oversight Group

Communities4Change Wales – Cwm Taf Morgannwg Healthy Housing Partnership Collaborative Evaluation

Interview Schedule

Start of action phase(T1)	<input checked="" type="checkbox"/>	Senior leaders	<input type="checkbox"/>
Post action phase (T2)	<input type="checkbox"/>	Wider collaborative	<input type="checkbox"/>
Six-month follow-up phase (T3)	<input type="checkbox"/>	Project Oversight Group	<input checked="" type="checkbox"/>

Preamble – interview to read to participant

Thank you for agreeing to participate in the interview today which will last approximately 30-40 minutes. This interview will focus on your experience of the Communities4Change Wales pilot and being a member of the Project Oversight Group and/or facilitator team.

Before we start the interview, I need to check that you have had the opportunity to read through the participant information sheet.

Do you have any questions?

Completed consent form

Thank you for returning the consent form. Did you have any questions about the form?

Not completed consent form

Did you have an opportunity to look at the consent form? Before we start, I will just need to go through this with you.

Consent form ticked and signed (only relevant at T1)

	Question 1 is for facilitators
1	The Communities4Change Wales blueprint outlines an approach which aims to bring together individuals from multiple agencies with a common goal to enable and accelerate change to improve health and health equity.

	<p>What were your initial thoughts on the approach outlined in the blueprint? Show prompt A</p> <p>Prompts: evidence base / similarities or differences to other approaches to change / level of detail in the blueprint / types of change initiatives it would be most appropriate for.</p>
2	<p>The initial proposal from Cwm Taf Morgannwg Healthy Housing Partnership stated the area they wanted focus on was:</p> <p><i>To develop a mechanism to share, interpret and use data for action across partners in relation to housing and health across the Cwm Taf Morgannwg University Health Board (CTMUHB) footprint</i></p> <p>What do you think about this as an appropriate project for testing the Communities4Change Wales approach?</p> <p>Prompts: scale / focus / type of change / achievability in the 100-day action phase / need to look at different solutions</p>
4	<p>What worked well and less well in the Q Lab design and 'pit stop' workshops in relation to reflecting on the approach and its delivery? Show prompt C</p> <p>Probe: Is there anything that could have been done differently?</p>
5	<p>I would now like you to consider the preparation workshops with the senior leaders.</p>
	<p>The Communities4Change Wales blueprint outlines that by the end of the scoping and planning stage senior leaders should have:</p> <ol style="list-style-type: none"> 11. An understanding of the Communities4Change Wales approach 12. Agreed the purpose of the collaborative and proposed goal 13. Considered what the next steps for the work would be after the 100-day action phase (exit strategy) 14. Agreed facilitation requirements 15. Discussed who needs to be part of the collaborative <p>To what extent do you feel the preparation workshops achieved this?</p> <p>Probe: Can you tell me a little bit more about your answer?</p>
4	<p>What worked well and less well in the workshops?</p> <p>Probe: Is there anything that could have been done differently?</p>

5	I would now like you to consider the launch and day 25 workshops
5.1	<p>The Commuties4Change Wales blueprint outlines that in the early part of the action phase:</p> <ol style="list-style-type: none"> 1. Collaborative members should have a clear understanding of the C4C Wales process 2. Senior leaders should demonstrate an adaptive leadership style enabling member engagement and motivation 3. Collaborative members should have a grasp of the issue, considered different perspectives and agreed on the goal(s) for the collaborative 4. Collaborative members should look at a range of solutions to the issue, their benefits and disbenefits and agreed a preferred solution <p>To what extent do you feel the workshops achieved this?</p> <p>Probe: Can you tell me a little bit more about your answer?</p>
5.2	<p>What worked well and less well in the workshops?</p> <p>Probe: Is there anything that could have been done differently?</p>
	Question 6 is to all Project Oversight Group members
6	<p>The project oversight group comprises of members from the WDoH unit, Q Lab Cymru and Co-Production Network for Wales.</p> <p>What do you feel are the advantages and disadvantages of a multi-agency project oversight group?</p>
7	Do you have any other feedback you would like to share?

Thank you participating in the interview.

[If appropriate]. We will contact you in XXX to arrange the next interview.

T2: Senior leaders

Communities4Change Wales – Cwm Taf Morgannwg Healthy Housing Partnership Collaborative Evaluation

Interview Schedule

Start of action phase(T1)	<input type="checkbox"/>	Senior leaders	<input checked="" type="checkbox"/>
Post action phase (T2)	<input checked="" type="checkbox"/>	Wider collaborative	<input type="checkbox"/>
Six-month follow-up phase (T3)	<input type="checkbox"/>	Project Oversight Group	<input type="checkbox"/>

Preamble – interview to read to participant

Thank you for agreeing to participate in the interview today which will last approximately 30-40 minutes. This is the second of three interviews, the last will take place in October and will look at how the work has progressed in the six months since the action phase ended.

Today's interview will focus on your experience of the 100-day action phase of Cwm Taf Morgannwg Healthy Housing Partnership Collaborative.

Do you have any questions before we start?

1	The first couple of questions relate to the C4C Wales approach.
1a	<p>C4C Wales approach has a cycle and core components. To what extent, if any, do you feel the approach has added value in bringing about meaningful change compared to other approaches? Why do you think this?</p> <p>[show prompt A]</p> <p>Prompts: Difference compared to your experience of other partnerships in health or housing; difference compared to not using the approach; any aspects of the approach which helped or hindered change?</p>
1b	<p>In what ways, if any, have you found the coaching sessions helpful?</p> <p>Prompts: time to reflect on the work of the collaborative or your leadership, learnt unexpected things about yourself</p>
2	I would now like you to consider the collaborative's impact

2a	<p>To what extent do you think collaborative has achieved the goals agreed in the launch session? What is the reason for your answer?</p> <p>[[show prompt B]]</p>
2b	<p>Have there been any other impacts because of the collaborative's work during the 100-day action phase?</p> <p>Probes: do you feel there is a greater degree of trust between health and housing partners? Have you contacted the other leaders in the collaborative about matters outside of the collaborative? Are you planning to work together in the future?</p>
3	<p>I would now like you to consider the five 100-day action phase workshops</p>
3.1	<p>To what extent do you feel all members have contributed to discussions?</p> <p>Probes:</p> <ol style="list-style-type: none"> 5. Do feel all members were given the opportunity to be heard? 6. Do you feel the collaborative is a safe space for members to share their views? 7. If a member's views contradicted with the majority view, to what degree was their view respected, discussed and acted on (if appropriate)? 8. Can you describe concrete examples to support this (no need to name colleagues)?
3.2	<p>To what degree do you feel the collaborative has worked effectively?</p> <p>Probes:</p> <ol style="list-style-type: none"> 9. Do you feel the work of the collaborative has been sufficiently purposeful and challenging? 10. Has the collaborative fostered new ideas and innovation? 11. Has working together facilitated and accelerated problem solving?
3.3	<p>What do feel worked well and less well in the workshops?</p> <p>Probe: Is there anything that should have been done differently?</p>
4	<p>In what ways, if any, do you think participating in the collaborative has influenced the way you work outside of the collaborative?</p> <p>[Prompts: your appetite for innovation, the way you undertake partnership work]</p>

5	Now the action phase is completed, to what extent do you feel there is an exit plan with clear next steps? What is the reason for your answer?
6	What would success for the project look like to you in six months' time?
7	Do you have any other feedback you would like to share?

Thank you participating in the interview.

We will contact you in September 2022 to arrange for the six-month follow-up interview in October 2022.

T2: Wider collaborative

Communities4Change Wales – Cwm Taf Morgannwg Healthy Housing Partnership Collaborative Evaluation

Interview Schedule

Start of action phase(T1)	<input type="checkbox"/>	Senior leaders	<input type="checkbox"/>
Post action phase (T2)	<input checked="" type="checkbox"/>	Wider collaborative	<input checked="" type="checkbox"/>
Six-month follow-up phase (T3)	<input type="checkbox"/>	Project Oversight Group	<input type="checkbox"/>

Preamble – interview to read to participant

Thank you for agreeing to participate in the interview today which will last approximately 30-40 minutes.

Today's interview will focus on your experience of the 100-day action phase of Cwm Taf Morgannwg Healthy Housing Partnership Collaborative.

Do you have any questions before we start?

1	The first couple of questions relate to the C4C Wales approach.
1a	C4C Wales approach has a cycle and core components. To what extent, if any, do you feel the approach has added value in bringing about meaningful change compared to other approaches? Why do you think this? [show prompt A]

	Prompts: Difference compared to your experience of other partnerships in health or housing; difference compared to not using the approach; any aspects of the approach which helped or hindered change?
2	I would now like you to consider the collaborative's impact
2.1	To what extent do you think collaborative has achieved the goals agreed in the launch session? Why is this? [[show prompt B]]
2.2	Have there been any other impacts because of the collaborative's work during the 100-day action phase? [Prompts: greater degree of trust between health and housing partners; potential to work together on other projects]
3	I would now like you to consider the five 100-day action phase workshops
3.1	To what extent do you feel you have contributed to discussions? Probes: 12. Do you feel the leaders and facilitators gave you the opportunity for your viewpoint to be heard? 13. Do you feel the collaborative has been a safe space to share your views? 14. If you offered a view which contradicted with the majority view, to what degree did you feel your view was respected, discussed and acted on (if appropriate)?
4.2	To what degree do you feel the collaborative has worked effectively? Probes: 15. Do you feel the work of the collaborative has been sufficiently purposeful and challenging? 16. Did the collaborative foster new ideas and innovation? 17. Did working together facilitate and accelerate problem solving?
4.3	What do feel worked well and less well in the workshops? Probe: Is there anything that should have been done differently?
5	In what ways, if any, do you think participating in the collaborative has influenced the way you work outside of the collaborative Probes: Have you changed any aspects of your practice or how you carry out your work?

6	Now the action phase is completed, to what extent do you feel there is an exit plan with clear next steps? What is the reason for your answer?
7	What would success for the project look like to you in six months' time?
8	Do you have any other feedback you would like to share?

Thank you participating in the interview.

We will contact you in September 2022 to arrange for the six-month follow-up interview in October 2022.

T2: Project Oversight Group

Communities4Change Wales – Cwm Taf Morgannwg Healthy Housing Partnership Collaborative Evaluation

Interview Schedule

Baseline (T1)	<input type="checkbox"/>	Senior leaders	<input type="checkbox"/>
Post action phase (T2)	<input checked="" type="checkbox"/>	Wider collaborative	<input type="checkbox"/>
Six-month follow-up (T3)	<input type="checkbox"/>	Project Oversight Group	<input checked="" type="checkbox"/>

Preamble – interview to read to participant

Thank you for agreeing to participate in the interview today which will last approximately 30-40 minutes. This interview will focus on your perceptions of providing project oversight and delivering the Communities4Change approach with Cwm Taf Morgannwg Healthy Housing Partnership Collaborative.

Do you have any questions?

1	To what extent do you feel the nine core components and change cycle outlined in the C4C Wales blueprint were implemented as intended? What is the reason for your answer? [show Prompt A]
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2	<p>With the knowledge you have from the pilot with Cwm Taf Morgannwg Healthy Housing Partnership, how valid do you feel the C4C Wales theory of change was? Why do you think this?</p> <p>[Show Prompt C]</p> <p>[Probe: With the knowledge you have now, are there any enablers, assumptions, activities or predicted impacts the Project Oversight Group did not account for?]</p>
3	<p>What aspects of delivering the approach do you feel have worked well?</p> <p>[Prompts: e.g. coaching sessions, trust and relationships, flexibility, teamwork, preparation time, values, communications, understanding of approach and roles, upskilling WDoH Unit team members, support from Q Lab Cymru]</p>
4	<p>What aspects of delivering the approach do you feel have worked less well?</p> <p>[Prompts: e.g. coaching sessions, trust and relationships, flexibility, teamwork, preparation time, values, communications, understanding of approach and roles, upskilling WDoH Unit team members, support from Q Lab Cymru]</p>
5	<p>In what ways, if any, do you think the delivery of the approach could be improved?</p>
6	<p>Are there any aspects of the approach described in the C4C Wales blueprint that you feel could be improved?</p> <p>[Probe: What are the reasons for your answer?]</p>
7	<p>What have you learned from being a member of the Project Oversight Group and supporting or delivering the project?</p> <p>[Probe: have you changed any aspects of your practice?]</p>
8	<p>Do you have any other feedback you would like to share?</p>

Thank you participating in the interview.

We will contact you in September 2022 to arrange for the six-month follow-up interview in October 2022.

T3: Senior leaders

Communities4Change Wales – Cwm Taf Morgannwg Healthy Housing Partnership Collaborative Evaluation

Interview Schedule

Start of action phase(T1)	<input type="checkbox"/>	Senior leaders	<input checked="" type="checkbox"/>
Post action phase (T2)	<input type="checkbox"/>	Wider collaborative	<input type="checkbox"/>
Six-month follow-up phase (T3)	<input checked="" type="checkbox"/>	Project Oversight Group	<input type="checkbox"/>

Preamble – interview to read to participant

Thank you for agreeing to participate in the interview today which will last approximately 30-40 minutes. This is the follow-up interview to see how the work has progressed in the six months since the action phase ended.

Are you okay with me recording the interview for data analysis purposes?

Do you have any questions before we start?

Just as a reminder before we start, the goal the collaboration agreed at the start of the 100-day action phase was to develop a mechanism to share, interpret and use data for action across partners in relation to housing and health. At the end of the 100-day action phase the work of the collaboration had led to the creation of a prototype dashboard and obtaining dataset(s) from housing. At that stage the dataset(s) had not been imported into the dashboard.

"This was due to time and capacity restraints on the team making the dashboard. One of the Senior Leaders will continue to monitor this and to encourage this action to take place; there remains optimism this will be completed in the near future". (Prompt B)

	The first questions will ask you about what has happened since the collaborative's 100-day action phase ended in April.
1	What progress do you feel has been made in the last 6 months since the formal action phase of the collaborative ended in April?

2	What factors has enabled progress since the action phase ended? (Prompts: people or financial resources, relationships, strategic focus)
3	What factors have hindered progress since the action phase ended? (Prompts: people or financial resources, relationships, competing team or organisational priorities)
4	To what extent do you feel the relationships built during the action phase have been maintained? Please give reasons for your answers
	I would now like you reflect on your experience of the C4C Wales approach
5	What do you think were the benefits of the approach in bringing about positive change requiring partnership working? [show prompt A]
6	What about any disbenefits? (Prompts: time required / opportunity cost of taking part / not the best approach for the issue we wanted to work on)
7	In what ways do feel the C4C Wales approach could be improved?
8	Do you have any other feedback you would like to share?

Thank you participating in the interview.

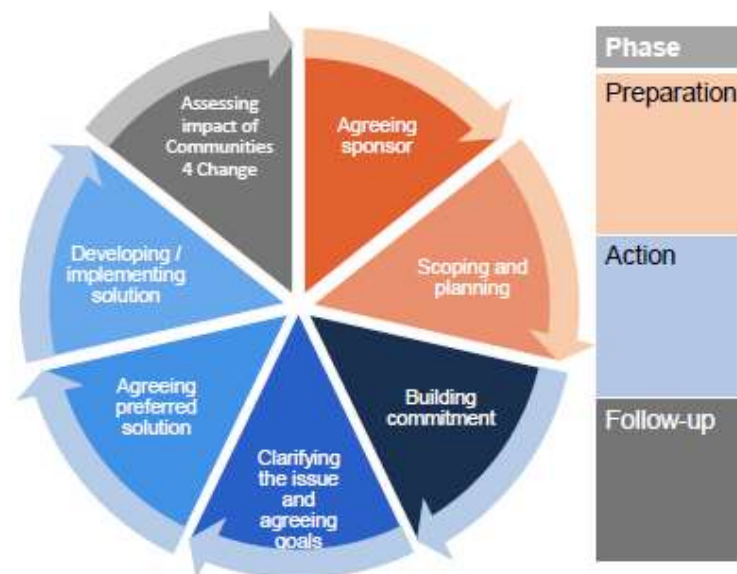
We are share the final evaluation report with you at the end of the year, 2022.

Prompt A

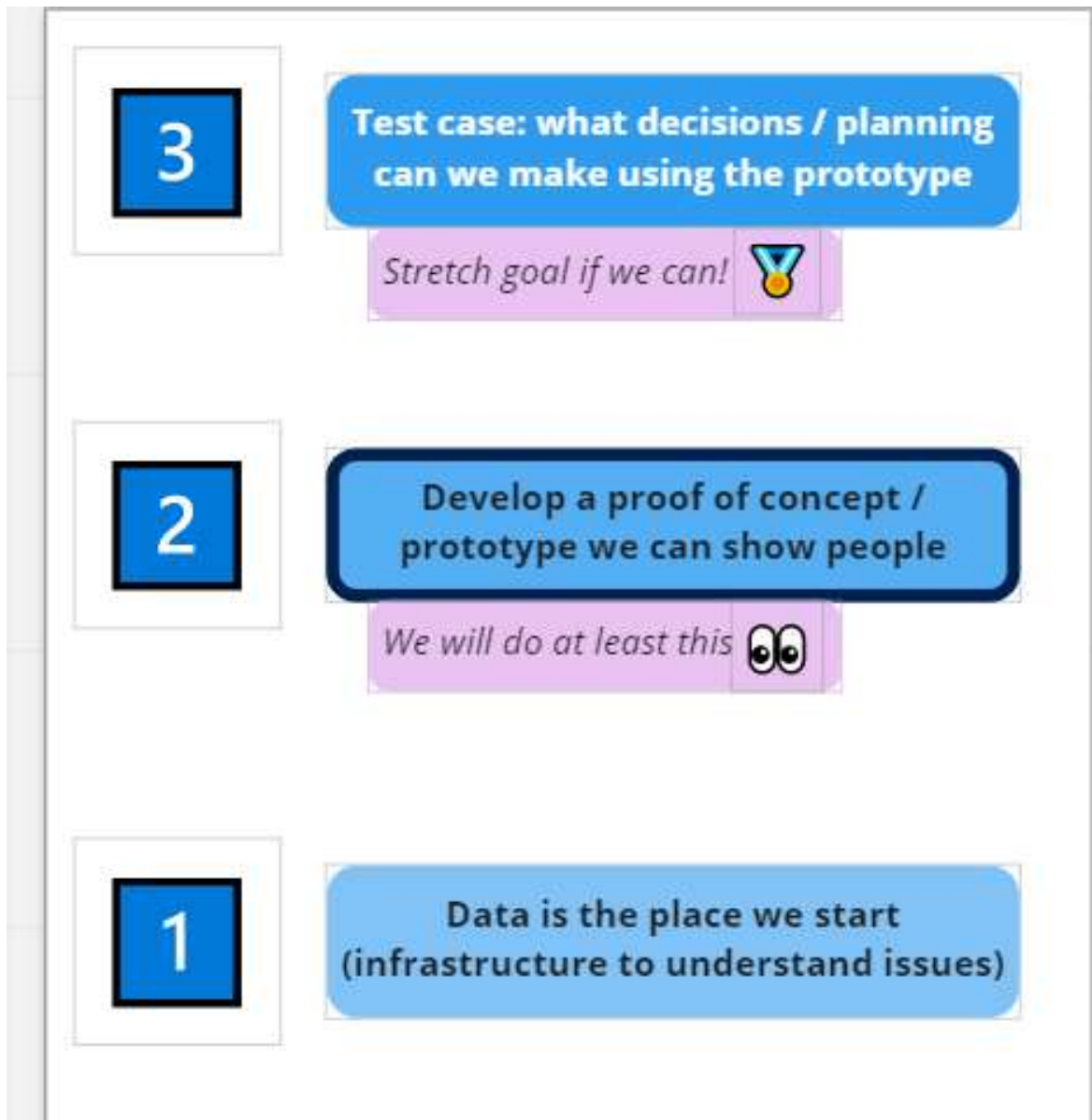
Core components



Life cycle



Prompt B



Prompt C includes images from Miro boards used in the Project Oversight Group's design and pitstop workshops. These are available upon request.

Annex Six: Initial coding framework

<i>Main theme</i>	<i>Sub-theme</i>
Enablers and barriers to implementation	<ul style="list-style-type: none"> • Working together • Knowledge and understanding of the approach • Role clarity • Delivery environment • Perceived value of approach
Suitability of approach	<ul style="list-style-type: none"> • Size of collaborative and nature of problem • Solution generation • Degree of facilitation • End-user involvement • Delivery of approach
Effectiveness of collaboration	<ul style="list-style-type: none"> • Preparation time • Impact • Sustainability • Capacity and commitment to deliver
Project Development	<ul style="list-style-type: none"> • Value and effective of Q-lab design workshops with Project Oversight Group
Reflection and learning	<ul style="list-style-type: none"> • Coaching sessions • Changing practice